

Eureka Charter Township Planning Commission
Regular Meeting Minutes – Approved
December 18, 2019

Agenda Items 1 & 2: Meeting Convene & Roll Call

Chairman Reno called the December 18, 2019, regular meeting of the Eureka Charter Township Planning Commission (PC) to order at 7:00 pm.

Roll call found the following PC members in attendance: Tim Reno, Duane Putnam, Randy Klepper, Mary Sharp, Linda Weger, and Marty Posekany. Les Lillie was absent. The absence was excused.

There was a quorum for the meeting.

Zoning Administrator Mark Wilkin, Township Secretary Deb Homant (filling in for Recording Secretary Lillie), Andy Moore from Williams & Works, Cory Smith from the Daily News, and Board of Review member Tim Hyde were also in attendance.

Agenda Items 3 & 4: November Minutes & Correspondence Received by Secretary

Linda Weger motioned, with support from Randy Klepper to approve the November Unapproved Minutes.

Motion carried. 6-0

No correspondence was noted.

Agenda Item 5: Audience Comments on Non-Agenda Items

There were no audience comments.

Unfinished Business

1. Public Hearing – Master Plan

The Public Hearing started at 7:02 pm. There were no public comments. The Public Hearing was closed at 7:03.

After a recommendation from Andy Moore of Williams & Works, Linda Weger made a motion to approve Resolution 2019-004 Recommending Adoption of the Proposed Eureka Charter Township Master Plan to the Township Board and Constituting Planning Commission Approval of Such Master Plan. The motion was seconded by Mary Sharp. Yeas: 6. Reno, Posekany, Sharp, Weger, Klepper, Putnam. Nays: 0. Absent: Lillie.

Motion carried. 6-0

2. PC Weger gave an update on Secretary duties. Marty Posekany made a motion to send the proposed Planning Commission Recording Secretary, Planning Commission Secretary, and Township Secretary Duties to the Township Board for approval, with a correction stating both Unapproved and Approved minutes will be posted to the website by the Township Secretary. The motion was seconded by Linda Weger.

Motion carried. 6-0

3. There was discussion about a Drive Thru window at Frugthaven Farm. This is currently not permitted in the Township. Further discussion will be added to next month's agenda.

New Business

There was no new business.

Committee Reports

Zoning Administrator - Wilkin

Two complaints were resolved
Two more complaints were sent letters
Two new houses going in on Youngman Rd.
There have been 2 recent fires in the Township, both were suspicious

Township Board - Posekany

Township Board meeting was Dec. 9
Approved banks, meeting dates & times for 2020
Appointed Les Lillie and Tim Hyde to Planning Commission
Reappointed Jeremy Austin and Richard Pendrick to the ZBA
Approved 2020 Fee Schedule with some changes to wages
Supervisor Roy met with Montcalm County Road Commission today

Road Commission – Lillie

Absent

Zoning Board of Appeals – Putnam

Nothing to report.

Commissioners

Are there any comments, concerns, questions, or suggestions on any other topic?

Outgoing Planning Commissioner Chairman, Tim Reno, commended the commission members for their hard work and thanked them for working with him for the Township. He was offered many thanks in return and well wishes for his future.

Are there any items for next month's agenda?

Drive Up Window at Frugthaven,
2020 Planning Commission meeting dates and times
Elections for Chairman, Vice Chairman, and Secretary

Motion by Marty Posekany to adjourn, seconded by Linda Weger. Meeting was adjourned at 7:29 p.m.

Eureka Charter Township will treat all persons with dignity, respect and impartiality, without prejudice or discrimination. If you need assistance with reading, writing, hearing etc. under the Americans with Disabilities Act, you may make your needs known to this Agency.

Respectfully submitted,

Deb Homant
Eureka Charter Township Secretary/Deputy Clerk

Linda Weger,
PC Secretary