

Eureka Charter Township Planning Commission
Regular Meeting Minutes – Approved
December 16, 2020

Agenda Items 1 & 2: Meeting Convene & Roll Call

Chairman Putnam called the regular meeting of the Eureka Charter Township Planning Commission (PC) to order at 7:00 pm.

Roll call found the following PC members in attendance: Les Lillie, Linda Weger, Randy Klepper, Mary Sharp, Tim Hyde and new Board Liaison, Treasurer Cindy Hanson.

There was a quorum for the meeting.

Supervisor-Elect Darcia Kelley, Cory Smith from The Daily News, Commissioner-Elect Marty Posekany, resident Brian Murray, resident Larry Snow and Zoning Administrator Mark Wilkin were also in attendance. This meeting was audiotaped.

Agenda Items 3 & 4: November Minutes & Correspondence Received by Secretary

Motion was made by Commissioner Weger to accept the November minutes as written. It was supported by Commissioner Lillie.

Motion carried.

Correspondence was given and briefly discussed. No action taken.

Agenda Item 5: Audience Comments on Non-Agenda Items

Resident Larry Snow brought forth traffic concerns due to new housing behind Meijer. Discussion by the board addressed his concerns. The commission decided that they would like to hear from more residents about his concerns.

Unfinished Business

A draft copy of Barn Event Venue Guidelines was discussed. A few changes were recommended. A motion was made by Commissioner Lillie and seconded by Commissioner Hyde to hold a Public Hearing at the next Planning Commission meeting to gain public comment on amending Ordinance #79 by adding a new definition to Chapter 2 Definitions, Section 2.2 B; and adding "X. Event Venues" in Chapter 11 Special Land Uses, Section 11.4 Specific Standards for Special Land Uses with Barn Event Guidelines added as a subsection under "X. Event Venues". Motion carried.

Zoning Administrator Mark Wilkins shared materials regarding Michigan Rules for Mobile Home Parks. There was a brief discussion on what the Township could and could not enforce.

New Business

Mr. Wilkin shared information regarding the proposed M 57 Development project. The Township originally approved Jay Carl's project plan in September, 2019, but no building has been done yet. There is some interest in proceeding with the project.

Dates and times for 2021 Planning Commission meetings were discussed. It was decided that the current meeting schedule will be followed. Meetings will continue to be held the 3rd Wednesday of each month, 7:00 pm at the Township Hall.

Committee Reports

Zoning Administration – Wilkin

- Received 1 zoning permit and 4 complaints (mostly about chickens); issued 35 burning permits
- Met with the Health Department to work on condemning the Mason Rd. house
- Talked with Jay Carll

Township Board – Hanson

- Getting quotes on outside lighting for the back of the building
- Approved snow removal, will get quotes for lawn mowing
- Discussed possible changes to Zoning Administrator position
- Approved amendments to Ordinance #79
- Approved appointments to PC, ZBA, and BOR
- Approved Fee Schedule
- Baldwin Lake sewer project is to be discussed in 2021
- Reviewing Township policies

Zoning Board of Appeals – Putnam

- Nothing to report

Commissioners

Are there any comments, concerns, questions, or suggestions on any other topic?

Items for next Agenda

- Public Hearing for Barn Event Venue Guidelines
- Elect Planning Commission officers

The meeting was adjourned at 8:32 p.m.

The next meeting will be on January 20, 2021, at 7 p.m.

Eureka Charter Township will treat all persons with dignity, respect and impartiality, without prejudice or discrimination. If you need assistance with reading, writing, hearing etc. under the Americans with Disabilities Act, you may make your needs known to this Agency.

Respectfully submitted,

Deb Homant
Recording Secretary

Linda Weger
PC Secretary