

**EUREKA CHARTER TOWNSHIP BOARD MINUTES**  
**MONDAY, JANUARY 11, 2021**  
**Approved**

Supervisor Darcia Kelley, at the Eureka Charter Township Hall, 9322 S. Greenville Road, Greenville, MI, called the Regular Meeting of the Eureka Charter Township Board to order on January 11, 2021, at 7:00 pm. After the Pledge of Allegiance, it was stated that there was a quorum which consisted of the following Board Members: Supervisor Darcia Kelley, Clerk Linda Ruwersma, Treasurer Cindy Hanson; Trustees Jeremy Austin, Kristen Lower, Tim Johnson, and Brad Kelley. These minutes will not be approved until the February 8, 2021 Regular Board Meeting.

Approximately five others were in attendance including Planning Commission Members Linda Weger and Marty Posekany; County Commissioner Brendan Mahar, Board of Review Member Rod Roy, and Deputy Brian Snyder.

At the first Public Comment, Commissioner Mahar gave a brief report on County issues.

Trustee Austin moved, with a second by Trustee Lower to approve the January 11 Agenda and the Consent Agenda. Ayes: 7, Darcia, Linda, Cindy, Tim, Jeremy, Kristen, and Brad. Nays: 0. Motion carried.

Approving the Consent Agenda included accepting the December 14, 2020 Board Minutes as written. It also approved the Treasurer's report submitted with an ending balance of \$958,081.45 as of December 31, 2020; the payment of bills for the end of December in the amount of \$10,915.45 covering e-bills 1305-1311 and checks 17429-17436 coming out of the 2020 budget; and bills for January in the amount of \$84,824.34 covering e-bills 1312-1317 and checks numbering 17437-17467, with all the bills totaling \$95,739.79.

There was some discussion about the Trustee's Salary Resolution approved at the December Meeting. Before the December Meeting, a raise from \$145.00 to \$160.00 per meeting had been discussed. It was decided to discuss this later in the meeting.

Also, in the consent agenda was a yearly zoning report, the Planning Commission report, the Flat River Library Minutes, the Greenville Transit report showing forty-two runs, and a fire report showing two incidents. A list of road projects for 2021 was also included.

The sheriff report showed a total of 4,968 patrol miles, with 278.5 patrol hours, 78 traffic stops, 7 traffic citations, 363 property inspections, and 0 arrests. Deputy Snyder gave a brief report and answered a few questions.

The next MTA Dinner/Meeting that was scheduled for Tuesday, February 16, 2021, has been canceled.

After some discussion about the present Eureka Charter Township Post Audit Policy concerning expenditure approval, the Board decided to leave the policy as is and pay employees on the first Friday of each month.

After some discussion concerning hours and salary for the zoning official position, Trustee Lower moved, with a second by Clerk Ruwersma to set the zoning official salary at \$20,000.00 a year. Ayes: 7, Darcia, Linda, Cindy, Tim, Jeremy, Kristen, and Brad. Nays: 0. Motion carried.

Supervisor Kelley spoke with an attorney at Mika Meyers and was advised not to make a policy for political campaigning on township property.

Supervisor Kelley reported that Attorney Jeff Sluggett will be at the February Board Meeting to give an update on the Baldwin Lake Sewer Project.

Last month Supervisor Kelley received a quote from G & D Electric for \$2,525.00 to install outside lighting. Quotes from Buist Electric for around \$6,000.00 and from JZ Electric for \$7,110.00 were also received. The quotes were not for the same lighting, so Supervisor Kelley will check with them all and get new quotes.

Because Supervisor Kelley has applied for the position of Zoning Official, Treasurer Hanson moved, with a second by Clerk Ruwersma for Trustee Brad Kelley and Supervisor Darcia Kelley to be allowed to abstain from voting on hiring a zoning official. Motion carried.

After a short period of interviewing Darcia Kelley, Trustee Johnson moved, with a second by Trustee Lower to approve to hire Darcia Kelley as the new zoning official effective February 1, 2021. Ayes: 5, Linda, Cindy, Tim, Jeremy, and Kristen. Nays: 0. Abstain 2, Darcia and Brad. Motion carried.

Last month the Board decided to update the Eureka Charter Township policies, picking a different policy each month. Policy #0-16 "Code of Conduct & Conflict of Interest" was the topic of the night. It was also noted that there was a Conflict-of-Interest Policy adopted on May 8, 1995. After reviewing the two policies, Trustee Austin moved, with a second by Trustee Kelley to scratch the old Conflict-of Interest Policy and keep Policy #0-16 Code of Conduct and Conflict of Interest Policy. Ayes: 7, Darcia, Linda, Cindy, Tim, Jeremy, Kristen, and Brad. Nays: 0. Motion carried.

Supervisor Kelley moved, with a second by Treasurer Hanson to allow the Eureka Township Hall to be used as a vaccination site if asked by the Montcalm County Health Department. Motion carried.

As the new liaison, Treasurer Hanson gave a brief Planning Commission report. After a few comments and correspondence at the Second Public Comment, Supervisor Kelley adjourned the meeting at approximately 8:39 pm.

Linda J. Ruwersma, CMMC/CMC  
Eureka Charter Township Clerk  
January 12, 2021