

Eureka Charter Township Planning Commission
Regular Meeting Minutes – Approved
June 17, 2020

Agenda Items 1 & 2: Meeting Convene & Roll Call

Chairman Duane Putnam called the June 17, 2020 regular meeting of the Eureka Charter Township Planning Commission (PC) to order at 7:05 pm.

Roll call found the following PC members in attendance: Linda Weger, Mary Sharp, Randy Klepper, Tim Hyde and Marty Posekany. Les Lillie was absent and the absence was excused.

(There was a quorum for the meeting.)

Zoning Administrator Mark Wilkin, Deputy Clerk/Secretary Deb Homant (filling in for absent Recording Secretary Cindy Lillie), Andy Moore from Williams & Works, and Cory Smith with The Daily News were also in attendance.

Agenda Items 3 & 4: May Minutes & Correspondence Received by Secretary

Randy Klepper made the motion to accept the May minutes as written and was supported by Linda Weger. Motion carried.

Agenda Item 5: Audience Comments

There were no audience comments.

Unfinished Business:

After much discussion on the topic of the Drive-Up Window Requirements at Frugthaven Farm, it was decided to merge the lists of suggestions generated by both Duane Putnam and Marty Posekany and bring the merged list back to the July meeting for further discussion.

Andy Moore was present to discuss Ordinance Review. He explained the purpose is to simplify, consolidate, and use consistent, defined terminology, making it easier to read and understand. Discussion on the sections that were previously sent to PC members occurred. More updates and some new sections will be sent for review at the next PC meeting.

New Business:

There was discussion on whether the Greenbrier Estates Mobile Home Park had completed needed updates. It was determined that they are under new management and are now in compliance with state regulations.

Committee Reports

Zoning Administration – Wilkin

Meeting Thursday with Jay Carl
Waiting on information from the state for Drive Thru Requirements
Working with the Health Department to evict a resident with no water or sewer
Had a mobile home fire at Greenbrier Estates

City of Greenville would like some Eureka PC members to meet with City PC members to discuss growth and working together

Pop cans on M57 are cleaned up

Many questions from contractors/realtor about lots off Dick Rd.

Shared sign ordinance information from MTA due to complaint of size of a political sign; received call from an attorney saying our ordinance is in violation

Township Board - Posekany

Audit being worked on

Newsletter is complete, being sent with July tax bills

Retaining wall is completed

Shrubs have been replaced

MTA dinner scheduled for June 16 canceled

Re-opening facilities, Rod is in charge of checklists and procedures

Concerns about some street lights, sensors may be set wrong. Rod will talk to Consumers

Road Commission – Lillie

Les Lillie was absent.

Mention was made that all roads have had chloride applied one time

Zoning Board of Appeals – Putnam

Nothing to report.

Commissioners

Are there any comments, concerns, questions, or suggestions on any other topic?

Are there any items for next month's agenda?

Drive-Up Window Requirements – merge Duane and Marty's guideline lists and discuss

Continue Ordinance Review with Andy Moore

Discuss Sign Ordinance and set a Public Hearing to make any needed changes

Meeting adjourned at 8:34 p.m.

The next meeting will be held on July 15, 2020, at 7:00 p.m.

Eureka Charter Township will treat all persons with dignity, respect and impartiality, without prejudice or discrimination. If you need assistance with reading, writing, hearing etc. under the Americans with Disabilities Act, you may make your needs known to this Agency.

Respectfully submitted,

Deb Homant
Deputy Clerk/Secretary

Linda Weger
Planning Commission Secretary