

**EUREKA CHARTER TOWNSHIP BOARD MINUTES**  
**MONDAY, OCTOBER 11, 2021**  
**Approved**

Supervisor Darcia Kelley, at the Eureka Township Hall, 9322 S. Greenville Road, Greenville, MI, called the Regular Meeting of the Eureka Charter Township Board to order on Monday, October 11, 2021, at 7:00 pm. After the Pledge of Allegiance, Clerk Ruwersma stated that all Board Members were present, which included the following: Supervisor Darcia Kelley, Treasurer Cindy Hanson, and Clerk Linda Ruwersma; Trustees Kristen Lower, Jeremy Austin, Tim Johnson, and Brad Kelley. These minutes will not be approved until the November 9, 2021 Regular Board Meeting.

Approximately two others were in attendance including Deputy Justin Schafer and Planning Commission Member Linda Weger.

Nothing was said during the First Public Comment.

Trustee Kelley moved, with a second by Trustee Lower to approve the September 13, 2021 Board Minutes as written. Motion carried.

Trustee Austin moved, with a second by Trustee Lower to approve the Treasurer's report showing a balance of \$545,281.91, as of September 30, 2021. Motion carried.

Trustee Kelley moved, with a second by Treasurer Hanson to approve the payment of the bills in the amount of \$77,634.84 covering e-bills 1385-1391 and checks numbering 1769-1810. Ayes: 7, Darcia, Linda, Cindy, Tim, Jeremy, Kristen, and Brad. Nays: 0. Motion carried.

The reports available were from the Planning Commission, Zoning, Sheriff, and the Transit showing 134 runs, and the Fire report showing 2 incidents.

The September sheriff report showed a total of 3,341 patrol miles, with 169 patrol hours, 59 traffic stops, 10 traffic citations, 182 property inspections, and 0 arrests. Deputy Schafer gave a brief report stating catalytic convertors are still being stolen at an alarming rate.

Planning Commission Member Lower gave a brief report stating they are continually going over the ordinances. Supervisor Kelley stated she received her Citizen's Planner Certificate from MSU and gave brief road and zoning reports.

The next Montcalm Townships Association Meeting/Dinner hosted by Pine and Douglass Townships has been canceled.

The December Montcalm Townships Association Meeting/Dinner hosted by Maple Valley and Pierson Townships will be held on Tuesday, December 7, 2021, at 7:00 pm.

The Road Commission for Montcalm County has agreed to pay for the meals of each elected township official attending the dinner.

Supervisor Kelley gave a brief update on the stimulus money. The projected amount has been raised to \$421,396.00, and decisions for the use of the money has been moved to April 2022.

After some discussion it was decided to wait until next month to approve the New Code of Ordinances Enactment Ordinance to give board members more time to review it.

Supervisor Kelley reported that the carpet is scheduled to be installed on November 1-3, 2021. She also stated that the MTA Professional Development classes will be taking place this month in person and online.

At approximately 7:28 pm, Supervisor Kelley opened the Public Hearing concerning the 2022 Proposed Budget. After no public comment discussion, the public hearing was closed at approximately 7:29 pm.

Trustee Kelley moved, with a second by Treasurer Hanson to approve the new contract with its entirety from Assessor Megan VanHoose, which included an annual salary of \$30,000.00. Ayes: 7, Darcia, Linda, Cindy, Tim, Jeremy, Kristen, and Brad. Nays: 0. Motion carried.

Trustee Kelley moved, with a second by Treasurer Hanson to approve the Proposed Budget for 2022 with a few changes with revenue of \$953,759.00 and projected total expenses of \$953,759.00. Ayes: 7, Darcia, Linda, Cindy, Tim, Jeremy, Kristen, and Brad. Nays: 0. Motion carried.

After some discussion, it was decided to wait until next month to approve the new Disaster Plan for Eureka Charter Township, with some additions and changes.

Clerk Ruwersma stated that she will be putting an ad in the paper for appointments for the following positions: Flat River Library Board-one position; Zoning Board of Appeals-one position; and Planning Commission-two positions. These will also be posted on the digital sign and on the website.

Supervisor Kelley reported to the Board about the benefits of changing the present website address for the Township at no cost to a .gov address. Trustee Kelley moved, with a second by Treasurer Hanson to approve to change the Township website address to eureka-townshipmi.gov. Motion carried.

Supervisor Kelley brought advertising and promotion shirts to the meeting for the board members to look at. After some discussion, Trustee Lower moved, with a second by Treasurer Hanson to approve to spend up to \$800.00 on navy blue promotional shirts. Ayes: 6, Darcia, Linda, Cindy, Tim, Jeremy, and Kristen. Nays: 1, Brad. Motion carried.

Supervisor Kelley reported that Life Line Screening will be using the Hall again on Thursday, November, 18, 2021.

Trustee Lower moved, with a second by Trustee Kelley to approve the Eureka Charter Township Purchasing and Bid Policy #0-10 with a few changes. Motion carried.

Treasurer Hanson moved, with a second by Trustee Austin to approve the Eureka Charter Township Capitalization Policy #0-11 with several changes. Motion carried.

The Poverty Exemption Policy and Guidelines, Hall Rental Policy, and Pavilion Rental Policy were handed out for next month's approval.

The 15<sup>th</sup> Annual Eureka Township Christmas Party is scheduled for Thursday, December 16, with appetizers at 6:15 pm, and dinner at 6:30 pm, at the Eureka Charter Township Hall. All elected and appointed members from the Township and their guests are invited.

After the Second Public Comment and the Audience and Board Member Comments, Supervisor Kelley adjourned the meeting at approximately 8:28 pm.

Linda J. Ruwersma, CMMC/CMC  
Eureka Charter Township Clerk  
October 14, 2021