

**Eureka Charter Township Planning Commission**  
Regular Meeting Minutes – Approved  
October 21, 2020

**Agenda Items 1 & 2: Meeting Convene & Roll Call**

Chairman Putnam called the regular meeting of the Eureka Charter Township Planning Commission (PC) to order at 7:01 pm.

Roll call found the following PC members in attendance: Marty Posekany, Les Lillie, Linda Weger, Randy Klepper, Mary Sharp, and Tim Hyde.

There was a quorum for the meeting

Supervisor-Elect Darcia Kelley, Cory Smith with The Daily News, and Township residents Brian and Autumn Murray were also in attendance. Zoning Administrator Mark Wilkin, was absent due to illness.

**Agenda Items 3 & 4: September Minutes & Correspondence Received by Secretary**

Motion was made by Weger to accept the September minutes as written. It was supported by Sharp.

**Motion carried.**

There was no correspondence.

**Agenda Item 5: Audience Comments on Non-Agenda Items**

There were no comments at this time.

**Unfinished Business**

The Public Hearing for gaining public comment on a Special Land Use Permit for an Event Venue to be located at 8757 Berridge Road began at 7:03 pm. After some discussion, the public hearing was closed at approximately 7:31 pm. The commissioners discussed and asked questions.

Klepper then moved, with a second by Lillie to approve a Special Land Use Permit for an Event Venue in the barn on property owned by Brian and Autumn Murray at 8757 Berridge Road with the following conditions:

1. Contingent on Township Board Approval of Event Venue zoning in AG, OSC-2, and RC areas
2. Receive county Road Commission approval/permit on entrance/curbing
3. Increase in parking space size according to Ordinance #79, Chapter 12, Off-Street Parking and Loading, Section 12.6, Construction, Layout, and Maintenance Standards; (9 feet wide x 18 feet long)
4. Add enough parking spaces to reflect one space for every three people
5. Comply with Eureka Charter Township noise ordinance

Ayes: 7, Nays: 0

**Motion carried.**

Chairman Putnam expressed thanks to Cindy Lillie for her years of service as Recording Secretary to the Planning Commission.

**New Business**

Guidelines for Event Venues were discussed briefly. Commissioners were asked to look over the guidelines that were shared by Andy Moore and be ready to discuss them at next month's meeting.

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**Committee Reports**

**Zoning Administration – Wilkin**

- No report due to Mr. Wilkin's absence

**Township Board – Posekany**

- Discussed policy for granting a Special Land Use Permit
- Marty is looking at Township Policies, recommending TB look at them
- Recommended ZBA have a copy of Ordinance #79 notebook
- Accepted resignations from Cindy Lillie as PC Recording Secretary, and Wes Ruwersma from BOR and ZBA
- Appointed Lee Gilman to ZBA
- Discussed the Interlocal Agreement for a County Designated Assessor
- Approved allowing alcohol as a special land use permit at Frugthaven Farm
- Approved Class C liquor license for Black Lab Taproom
- Approved special land use permits for Frugthaven Farm to use center portion as a fresh market, and for Pink + Frillos in an accessory building
- Approved zoning amendments regarding Drive-Thru Establishments

**Road Commission – Lillie**

- Started the last project of the year – clearing trees on South County Line Rd
- Rod and Les worked on a list of projects for next year
- Will meet with county in December

**Zoning Board of Appeals – Putnam**

- Nothing to report

**Commissioners**

Are there any comments, concerns, questions, or suggestions on any other topic?

- Commissioner Putnam read the Planning Commission Bylaws regarding duties
- The new drive connecting Ridgewood Drive to Meijer Drive has been started – trees are cleared.

**Items for next Agenda**

- Ordinance Review
- Guidelines for Event Venues

The meeting was adjourned at 8:42 p.m.

The next meeting will be on November 18, 2020, at 7 p.m.

Eureka Charter Township will treat all persons with dignity, respect and impartiality, without prejudice or discrimination. If you need assistance with reading, writing, hearing etc. under the Americans with Disabilities Act, you may make your needs known to this Agency.

Respectfully submitted,

Deb Homant  
Recording Secretary

Linda Weger  
PC Secretary