

**Eureka Charter Township Planning Commission**  
Regular Meeting Minutes – \*Approved 12-15-21  
November 17, 2021

**Agenda Items 1 & 2: Meeting Convene & Roll Call**

Chairman Putnam called the regular meeting of the Eureka Charter Township Planning Commission (PC) to order at 7:01 pm.

Roll call found the following PC members in attendance: Linda Weger, Randy Klepper, Mary Sharp, Marty Posekany, Jon Behrends and Board Liaison – Trustee Kristen Lower.

There was a quorum for the meeting.

Zoning Administrator/Supervisor Darcia Kelley, Cory Smith from the Daily News and 2 others were also in attendance.

**Agenda Items 3 & 4: October Minutes & Correspondence Received by Secretary**

Motion was made by Commissioner Klepper to accept the October minutes as written. It was supported by Commissioner Weger.

**Motion carried.**

There was no correspondence.

**Agenda Item 5: Audience Comments on Non-Agenda Items**

There were no comments on non-agenda items.

**Unfinished Business**

The discussion with Jay Carll on his new proposal for the Ride All Drive/M57 property has been tabled for now.

House Bill 4722 regarding Short Term Rentals has been passed on to the Senate. We are waiting to see if anything happens there. This topic will be added to next month's agenda again.

There was continued discussion on how to best review the chapters of Draft Zoning Ordinance #79. It was eventually agreed that everyone would go through Chapters 1 through 4 and bring any wording concerns they have to the next meeting. Issues that the majority agree upon will be passed on to Planner Andy Moore for clarification and/or changes. Board Liaison Lower shared that the Township Board has asked the Planning Commission to specifically look at accessory buildings, set backs and fencing requirements. After reading written comments from Trustee Jeremy Austin, it was agreed that some changes may be required to those areas. Commissioner Posekany will put together some proposed wording to the Draft to be reviewed at next month's meeting.

**New Business**

There was no new business on the agenda.

**Zoning Administration – Kelley**

- 4 complaints for the month of October
- 2 zoning permits for accessory buildings
- 4 complaints for blight and unlicensed vehicles
- Court hearing on 11/19/21 for a ticket that was issued
- Met with the DNR and county sheriff regarding the Sportsman's Club issues

**Road Commission – Kelley**

- Met with Mark Christensen
- All 2021 road projects are complete
- Will meet in December to discuss 2022 projects

**Township Board – Lower**

- Transferred funds to pay off the Greenville West Drain assessment
- Will receive \$210,698 ARPA money within the next 30 days
- Re-appointed Mary Sharp and Randy Klepper to the Planning Commission
- Appointed Jan Wheelock to the Library Board
- Re-appointed Lee Gilman to the ZBA
- Approved the new Regulatory Code of Ordinances
- Carpet was installed
- Approved the Disaster Plan
- Life Line Screening at Township Hall November 18
- Township Christmas Party December 16

**Zoning Board of Appeals – Putnam**

- Nothing to report at this time

**Commissioners**

Are there any comments, concerns, questions, or suggestions on any other topic?

No comments.

**Items for next Agenda**

- Short-Term Rentals – possible update
- Review of Draft Ordinance #79

The meeting was adjourned at 9:07 p.m.

The next meeting will be on December 15, 2021, at 7:00 p.m.

Respectfully submitted,

Deb Homant  
Recording Secretary

Linda Weger  
PC Secretary