

**Eureka Charter Township Planning Commission**  
Eureka Charter Township Hall, 9322 SW Greenville Rd., Greenville, MI  
Regular Meeting Minutes – \*Approved 8-16-23  
July 19, 2023

**Agenda Items 1 & 2: Meeting Convene & Roll Call**

Chairman Putnam called the regular meeting of the Eureka Charter Township Planning Commission (PC) to order at 7:01 pm.

Roll call found the following PC members in attendance: Marty Posekany, Linda Weger, Randy Klepper, Jon Behrends, Mary Sharp, and Board Liaison-Trustee Shayne Becher.

There was a quorum for the meeting.

Zoning Administrator Darcia Kelley and approximately 6 others, including Cory Smith from the Daily News were also present.

**Agenda Items 3 & 4: June Minutes & Correspondence Received by Secretary**

Motion was made by Commissioner Weger to accept the June minutes as written. Motion supported by Commissioner Sharp.

**Motion carried.**

There were no items of correspondence.

**Agenda Item 5: Audience Comments on Non-Agenda Items**

There were no audience comments.

**Unfinished Business**

Zoning Administrator Darcia Kelley and Chairman Putnam shared information they received from the Road Commission of Montcalm County recently regarding a request from Denise Johnston to abandon an undeveloped road in the Hill and Dale Terrace area between 302 and 300.1 Burgess Lake Road. They shared the process for getting the road abandoned. The process starts with a petition to the Road Commission with 7 signatures from Township residents, comes back to the Planning Commission and then on to Circuit Court. The petitioner pays all associated costs. All forms associated with the process were shared with Denise. She stated that she had already dropped off the seven signatures with the Road Commission.

Chairman Putnam brought up the need for some possible changes and corrections on the current ZBA Appeals Application for Variance to make it align with our current Zoning Ordinance and the standards that need to be met for a variance. Several changes were agreed upon. A revised form will be created and shared at the next Planning Commission meeting for approval.

**New Business**

There was no new business this month.

**Zoning Administration – Kelley**

- 4 complaints
- 5 permits – 1 deck permit, 1 accessory building, 1 new sign, 2 new homes
- 13 burn permits
- 7 inspections

**Township Board – Becher**

- Gave a brief report from the July 10 Township Board meeting; minutes are available online

**Zoning Board of Appeals – Putnam**

- Nothing to report

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**Commissioners**

Are there any comments, concerns, questions, or suggestions on any other topic?

- Commissioner Weger provided some updates from a recent City of Greenville meeting

**Items for next Agenda**

- Review/approve revised ZBA Application for Variance form

The meeting was adjourned at 8:06 p.m.

The next meeting will be on August 16, 2023, at 7:00 p.m.

Respectfully submitted,

Deb Homant  
Recording Secretary

Linda Weger  
PC Secretary