

**EUREKA CHARTER TOWNSHIP BOARD MINUTES**  
**MONDAY, NOVEMBER 13, 2023**  
**Approved**

Supervisor Kristen Lower, at the Eureka Township Hall, 9322 SW Greenville Road, Greenville, MI, called the Regular Meeting of the Eureka Charter Township Board to order on Monday, November 13, 2023, at 7:00 pm. After the Pledge of Allegiance, Clerk Ruwersma stated that the following Board Members were present: Supervisor Kristen Lower, Clerk Linda Ruwersma, Treasurer Cindy Hanson; and Trustees Jeremy Austin and Shayne Becher. Trustees Dennis Magirl and Tim Johnson were absent. These minutes will not be approved until the December 11, 2023 Regular Board Meeting.

Approximately twelve others were in attendance including Deputy Mike Kotenko, Flat River Library Board Member Maureen Burns, Zoning Board of Appeals Member Rod Roy; and Planning Commission Members Mary Sharp, Duane Putnam, and Linda Weger.

Nothing was said during the first Public Comment.

Trustee Austin moved, with a second by Trustee Becher to approve the October 9, 2023 Board Minutes as written. Motion carried.

Trustee Austin moved, with a second by Trustee Becher to approve the Treasurer's report showing a balance of \$878,473.21 as of October 31, 2023. Motion carried.

Treasurer Hanson moved, with a second by Trustee Becher to approve the payment of the bills in the amount of \$52,430.01 covering e-bills 1593-1604 and checks numbering 2668-2705. Ayes: 5, Ruwersma, Hanson, Austin, Becher, and Lower. Nays: 0. Motion carried.

The reports available were from the Planning Commission, Sheriff, and Zoning, with the Transit showing 182 runs, and the Fire report showing 4 incidents.

The October Sheriff report showed a total of 2,715 patrol miles, with 146 patrol hours, 69 traffic stops, 4 traffic citations, 103 property inspections, and 5 arrests.

Deputy Mike Kotenko gave a brief sheriff report stating they recently had to deal with three separate fraud investigations.

Trustee Becher gave a brief Planning Commission report and Supervisor Kelley gave a brief zoning report.

The Annual Eureka Township Christmas Party is scheduled for Thursday, December 14, 2023, with dinner at 6:00 pm, at the Eureka Charter Township Hall. All elected and appointed members from the Township and their guests are invited.

Clerk Ruwersma moved, with a second by Treasurer Hanson to approve the re-appointment of Maureen Burns to the Flat River Library Board for a four-year term, with the term ending December 31, 2027. Motion carried.

Supervisor Lower moved, with a second by Trustee Becher to approve the appointment of Holly Schmeltzer to the Flat River Library Board, to finish up the term of Jan Wheelock who recently resigned, with the term ending December 31, 2026. Motion carried.

Treasurer Hanson moved, with a second by Trustee Becher, to re-appoint Rod Roy to the Zoning Board of Appeals, with a three-year term ending December 31, 2026. Motion carried.

Supervisor Lower explained to all present that the appointment of the Planning Commission Members is a duty of the Supervisor with Board approval. Therefore, Lower stated she would like to re-appoint Linda Weger to the Planning Commission for a three-year term ending December 31, 2026. The Board approved the appointment.

Supervisor Lower stated she would like to appoint Denise Webb to the Planning Commission for a three-year term ending December 31, 2026. The Board approved the appointment.

The next Montcalm Townships Association Meeting/Dinner hosted by Day and Ferris Townships will be held on Tuesday, December 12, 2023, at 6:00 pm. The Montcalm County Road Commission has agreed to pay for the meals of each elected township official attending the dinner.

The meeting with the Road Commission will be held on December 14, 2023, to discuss the 2024 road projects. Lower reported that the Greater Greenville Transportation Committee met on October 25, 2023.

Supervisor Lower explained the Hartleb Insurance bill to the Board and there was some discussion about adding an extra \$250,000.00 worth of cyber security insurance. Clerk Ruwersma moved, with a second by Trustee Austin to approve the renewal of the Ted Hartleb Agency Insurance Premium for \$9,368.00. Ayes: 5, Ruwersma, Hanson, Austin, Becher, and Lower. Nays: 0. Motion carried.

Trustee Austin moved with a second by Treasurer Hanson to have Supervisor Lower get the application process going to receive more cyber security coverage. Motion carried.

Trustee Austin moved, with a second by Trustee Becher to approve adding Commercial Bank to the approved bank list for 2023. Motion carried.

A 2024 Proposed Fee Schedule was handed out to the Board to review and approve next month.

The 2024 Budget was distributed by the Clerk, along with the Profit and Loss sheets. She also gave a brief update on the November 7, 2023 Election and informed the Board of the dates for the three upcoming 2024 Elections.

Supervisor Lower explained that the wrong dumpster was delivered from Waste Management and she is working on correcting the situation. She also stated that the money was paid for the replacement sign and it will be installed by November 21, 2023. The sidewalk on the south side of the building was poured and the landscape cleanup has been done at the hall.

Supervisor Lower read the correspondence from the county controller regarding recycling and this will be discussed at the December meeting.

After the Audience and Board Member Comments, Supervisor Lower then adjourned the meeting at approximately 8:14 pm.

Linda J. Ruwersma, CMMC/CMC  
Eureka Charter Township Clerk  
November 14, 2023