

**Eureka Charter Township Planning Commission**  
Eureka Charter Township Hall, 9322 SW Greenville Rd., Greenville, MI  
Regular Meeting Minutes – \*\*Approved 5-15-24  
April 17, 2024

**Agenda Items 1 & 2: Meeting Convene & Roll Call**

Chairperson Weger called the regular meeting of the Eureka Charter Township Planning Commission (PC) to order at 7:00 pm.

Roll call found the following PC members in attendance: Board Liaison-Trustee Shayne Becher, Jon Behrends, Randy Klepper, Holly Schmeltzer, Denise Webb, and Linda Weger. Chris Town – was absent. There was a quorum for the meeting.

Approximately 6 others, including Township Supervisor Kristen Lower, Zoning Administrator Darcia Kelley, and Cory Smith from The Daily News were also present.

**Agenda Items 3 & 4: March Minutes & Correspondence Received by Secretary**

Commissioner Klepper made a motion, with support from Commissioner Behrends to accept the March minutes as written.

**Motion carried.**

There were no items of correspondence.

**Agenda Item 5: Audience Comments on Non-Agenda Items**

There were no audience comments.

**Unfinished Business**

Township Commissioners discussed findings after reviewing chapters 1 – 4 of the Township Master Plan book and agreed only the **data** needs to be updated. Chapters 5 – 8 will be reviewed and findings discussed at the next meeting.

**New Business**

Commissioner Klepper made a motion, with support from Commissioner Webb, to nominate Commissioner Schmeltzer as vice-chair.

**Motion carried.**

The Commissioners heard from Heidi Funk regarding the Special Use Permit request to allow construction of a large pole barn style structure on the parcel located at 6877 County Farm Rd. Heidi's vision for the main floor is a small business with a space for classes, a studio, an area for small boutique style sales, and possible future seating/eating area. The second floor living area will be occupied by Heidi, the acting manager of the commercial spaces.

Commissioner Klepper made a motion, with support from Commissioner Webb, to set a Public Hearing at the next regularly scheduled Planning Commission meeting to gain public input on the Special Use Permit.

**Motion carried.**

**Zoning Administration – Kelley**

- Complaints: 3
- Zoning permits: 6
- Burn permits: 21
- Inspections: 7

**Township Board – Becher**

- Gave a report from the April 8, 2024 Township Board meeting; minutes are available online.

**Zoning Board of Appeals – Klepper**

- No report

**Commissioners**

Are there any comments, concerns, questions, or suggestions on any other topic?

- 

**Items for next Agenda**

- Discuss findings from review of Chapters 5 - 8 of Township Master Plan book.
- Public Hearing for Special Land Use Permit for parcel located at 6877 County Farm Rd.

The meeting was adjourned at 7:43 pm.

The next meeting will be on May 15, 2024, at 7:00 pm.

Respectfully submitted,

Denise Webb  
PC Secretary