

**EUREKA CHARTER TOWNSHIP BOARD MINUTES**  
**MONDAY, DECEMBER 11, 2023**  
**Approved**

Supervisor Kristen Lower, at the Eureka Township Hall, 9322 SW Greenville Road, Greenville, MI, called the Regular Meeting of the Eureka Charter Township Board to order on December 11, 2023, at 7:00 pm. After the Pledge of Allegiance, Clerk Ruwersma stated that all seven Board Members were present which included the following: Supervisor Lower, Clerk Linda Ruwersma, Treasurer Cindy Hanson, Trustees Shayne Becher, Jeremy Austin, Tim Johnson, and Dennis Magirl. These minutes will not be approved until the January 8, 2024 Regular Board Meeting.

Approximately eight others were in attendance including Planning Commission Member Marty Posekany, Linda Weger, and Mary Sharp; Zoning Official Darcia Kelley, Assessor Megan VanHoose, and Deputy Tyler Westra.

Nothing was said during the First Public Comment.

Trustee Austin moved, with a second by Trustee Becher to approve the November 13, 2023 Board Minutes as written. Motion carried.

Trustee Magirl moved, with a second by Trustee Becher to approve the Treasurer's report showing a balance of \$826,220.68 as of November 30, 2023. Motion carried.

Trustee Johnson moved, with a second by Trustee Austin to approve the payment of the bills in the amount of \$111,988.87 covering e-bills 1605-1610 and checks numbering 2706-2729. Ayes: 7, Ruwersma, Hanson, Johnson, Austin, Becher, Magirl, and Lower. Nays: 0. Motion carried.

The reports available were from the Planning Commission, Zoning, Sheriff, the Transit showing 183 runs, and the Fire report showing 6 incidents.

The November Sheriff report showed a total of 3,557 patrol miles, with 200.5 patrol hours, 87 traffic stops, 11 traffic citations, 131 property inspections, and 8 arrests. Deputy Westra gave a brief report.

Trustee Becher gave a brief Planning Commission report concerning the undeveloped road along Burgess Lake, which the fire department has said was acceptable.

Zoning Official Darcia Kelley gave a brief zoning report concerning the Small Adult Foster Care home in the process of becoming a Large Adult Foster Care Home on Roy Drive.

Supervisor Lower asked for suggestions for road improvements to bring to the future meeting with the Montcalm County Road Commission.

Supervisor Lower reported that the Montcalm County Controller's Office has asked Eureka Charter Township for a donation for a host recycling compactor site in the County. They have already gotten some donations from the local townships and have also received a grant. Lower will be attending their next meeting and will report back in January.

Trustee Austin moved, with a second by Treasurer Hanson to approve the Proposed 2024 Fee Schedule as written with a change to the Zoning Board of Appeals petition fee from \$250.00 to \$350.00. An approved 2024 Fee Schedule will be distributed to the Board Members next month. Motion carried.

Trustee Magirl moved, with a second by Trustee Becher to approve the Compensation and Reimbursement Policy #0-18, effective immediately. Ayes: 7, Ruwersma, Hanson, Johnson, Austin, Becher, Magirl, and Lower. Nays: 0. Motion carried.

Trustee Austin moved, with a second by Trustee Johnson to approve the Monthly Board Meeting dates, time, and place as the second Monday of each month, 7:00 pm, at the Eureka Charter Township Hall, 9322 SW Greenville Road, Greenville. Motion carried.

Trustee Magirl moved, with a second by Trustee Becher to approve the following for the 2024 calendar year:

Banks - Fifth Third Bank, Huntington Bank, Isabella Bank & Trust, Choice One, Commercial Bank, Michigan One, Edgewater Banking, and MI CLASS.

Maintenance - Linda Ruwersma to clean the Township Hall

FOIA Coordinator - Linda Ruwersma

Attorneys - Mika Meyers PLC Motion carried.

Supervisor Lower gave updates on the following: Township emails have successfully been transferred to an Outlook-based system, the outdoor sign has been replaced, the correction was made to the previous recycling dumpster, and the Cyber Liability Insurance application has been submitted. She also stated the Township Christmas party will be this Thursday at 6:00pm.

Treasurer Hanson moved, with a second by Trustee Magirl to approve setting a Public Hearing during the January 8, 2024 Board Meeting concerning instituting a regulatory fireworks ordinance. Motion carried.

Treasurer Hanson moved, with a second by Trustee Johnson to approve the presented Sheriff Contract for 2024 through 2026. Ayes: 7, Ruwersma, Hanson, Johnson, Austin, Becher, Magirl, and Lower. Nays: 0. Motion carried.

Trustee Magirl moved, with a second by Trustee Becher to accept to dissolve the contract with VanHoose Assessing Service LLC submitted by Ben VanHoose. Motion carried.

After Assessor Megan VanHoose gave a ten-minute update and slide show concerning data in the Township and the work that she does, Trustee Johnson moved, with a second

by Treasurer Hanson to approve the new two-year contract with its entirety from Assessor Megan VanHoose, her business being referred to as MIV Assessing LLC, which included an annual salary of \$37,000.00 up from the current salary of \$31,500.00, effective immediately. Ayes: 7, Ruwersma, Hanson, Austin, Becher, Johnson, Magirl, and Lower. Nays: 0.

The next Montcalm Townships Association Meeting/Dinner hosted by Day and Ferris Townships will be held on Tuesday, December 12, 2023, at 6:00 pm. The Montcalm County Road Commission has agreed to pay for the meals of each elected township official attending the dinner.

Trustee Austin moved, with a second by Trustee Magirl to approve the 2024 General Appropriations Act printed as follows: Estimated township general fund revenues for calendar year 2024, including an allocated millage of 0.7739; voter-authorized millage of 2.1887 mills; and other revenues shall total \$1,018,900.00. Ayes: 7, Ruwersma, Hanson, Johnson, Austin, Becher, Magirl, and Lower. Nays: 0. Motion carried.

Trustee Johnson moved, with a second by Trustee Becher to approve Resolution 2023-003 to Establish Township Trustee's Salary at \$160.00 per meeting when in attendance; \$80.00 per month when not in attendance of the monthly meeting; and \$110.00 per special meeting for 2024. Ayes: 7, Ruwersma, Hanson, Johnson, Austin, Becher, Magirl, and Lower. Nays: 0. Motion carried.

Trustee Magirl moved, with a second by Trustee Becher to approve Resolution 2023-004 to Establish the Township Supervisor's Salary at \$21,000.00 yearly for 2024. Ayes: 7, Ruwersma, Hanson, Johnson, Austin, Becher, Magirl, and Lower. Nays: 0. Motion carried.

Trustee Magirl moved, with a second by Trustee Johnson to approve Resolution 2023-005 to Establish the Township Treasurer's Salary and the Township Clerk's Salary each at \$22,000.00 yearly for 2024. Ayes: 7, Ruwersma, Hanson, Johnson, Austin, Becher, Magirl, and Lower. Nays: 0. Motion carried.

Trustee Austin moved, with a second by Trustee Magirl to appoint Tim Johnson and Shayne Becher to the Election Committee for 2024. Motion carried.

Trustee Austin moved, with a second by Trustee Johnson to re-appoint Shayne Becher as the Eureka Charter Township Board liaison to the Planning Commission for 2024. Motion carried.

After the Audience and Board Member Comments, Supervisor Lower adjourned the meeting at approximately 8:28pm.

Linda J. Ruwersma, CMMC/CMC  
Eureka Charter Township Clerk  
December 14, 2023