

EUREKA CHARTER TOWNSHIP BOARD MINUTES
MONDAY, DECEMBER 8, 2025
Approved

Supervisor Kristen Lower, at the Eureka Township Hall, 9322 SW Greenville Road, Greenville, MI, called the Regular Meeting of the Eureka Charter Township Board to order on December 8, 2025, at 7:00 pm. After the Pledge of Allegiance, Clerk Ruwersma stated that all seven Board Members were present which included the following: Supervisor Kristen Lower, Clerk Linda Ruwersma, Treasurer Cindy Hanson, Trustees Shayne Becher, Jeremy Austin, Tim Johnson, and Paul Ruwersma. These minutes will not be approved until the January 19, 2026 Regular Board Meeting.

Approximately four others were in attendance including Planning Commission Member Linda Weger, Deputy Clerk Denise Ruwersma, and Zoning Administrator Darcia Kelley.

Nothing was said during the First Public Comment.

Trustee Austin moved, with a second by Trustee Becher to approve the November 10, 2025 Board Minutes as written. Motion carried.

Trustee Johnson moved, with a second by Trustee Ruwersma to approve the Treasurer's reports showing a balance of \$1,045,307.29 as of October 31, 2025; and \$895,730.89 as of November 30, 2025. Motion carried.

Trustee Austin moved, with a second by Trustee Becher to add the approval of the 2026 Proposed Fee Schedule to the agenda as new business item #10. Motion carried.

Trustee Becher moved, with a second by Trustee Johnson to approve the payment of the bills in the amount of \$45,475.54 e-bills 1798-1807 and checks numbering 3452-3481. Ayes: 7, Tim, Jeremy, Paul, Cindy, Linda, Shayne, and Kristen. Nays: 0. Motion carried.

The reports available were from the Zoning Administrator, the Planning Commission, with the Transit report showing 123 runs, and the fire report showing 6 incidents. There was no Sheriff report available.

Zoning Administrator Darcia Kelley gave a brief zoning report concerning an inquiry on the requirements for installing solar panels on a house or pole barn.

Trustee Becher gave a brief Planning Commission report stating there will be a Public Hearing in January for a proposed Zoning Ordinance amendment to Section 4.01 concerning stormwater management.

Supervisor Lower met with the Montcalm County Road Commission last week and distributed a list of suggested road projects for 2026 to the Board. The MCRC would like the signed contracts no later than May 31, 2026. Supervisor Lower will be meeting with the Road Commission again to have some questions answered concerning State Shared

Revenue money they are receiving. There was also some discussion about the Sandy Acres development, the potential Town Road development, impacts to Grosvenor Road, and preparations for paving Berridge Road.

The next Montcalm Townships Association Meeting/Dinner hosted by Douglass and Pine Townships will be held on Tuesday, December 9, 2025, at 6:00 pm. The Montcalm County Road Commission has agreed to pay for the meals of each elected Township Official attending the dinner.

The Annual Eureka Township Christmas Party is scheduled for this Friday, December 12, 2025, with dinner at 6:00 pm, at the Eureka Charter Township Hall. All elected and appointed members from the Township and their guests are invited.

Supervisor Lower gave a brief recycling update stating that Waste Management has upgraded our Cardboard recycling container to an 8-yard capacity at no extra charge, but it still needs a lock. This year's cost to date is \$2,027.70.

Trustee Ruwersma moved, with a second by Trustee Austin to approve the Monthly Board Meeting dates, times, and place as the second Monday of each month, 7:00 pm, at the Eureka Charter Township Hall, 9322 SW Greenville Road, Greenville, with the exception for January, the meeting being the third Monday, January 19, 2026. Ayes: 7, Tim, Jeremy, Paul, Cindy, Linda, Shayne, and Kristen. Nays: 0. Motion carried.

Trustee Austin moved, with a second by Trustee Becher to approve the 2026 General Appropriations Act printed as follows: Estimated Township general fund revenues for calendar year 2026, including an allocated millage of 0.7592; voter-authorized millage of 1.8472 mills; and other revenues shall total \$1,061,439.00. Motion carried.

Clerk Ruwersma moved, with a second by Trustee Becher to approve Resolution 2025-004 to Establish the Township Trustee's 2026 Salaries at \$160.00 per meeting when in attendance; \$80.00 per month when not in attendance of the monthly meeting; and \$110.00 per special meeting. Ayes: 7, Tim, Jeremy, Paul, Cindy, Linda, Shayne, and Kristen. Nays: 0. Motion carried.

Trustee Austin moved, with a second by Trustee Becher to approve Resolution 2025-005 to Establish the Township Treasurer's, Clerk's, and Supervisor's yearly salaries each at \$25, 000.00 for 2026. Ayes: 7, Tim, Jeremy, Paul, Cindy, Linda, Shayne, and Kristen. Nays: 0. Motion carried.

Trustee Austin moved, with a second by Trustee Becher to approve the following for the 2026 calendar year:

Banks - Fifth Third Bank, Huntington Bank, Isabella Bank & Trust, Choice One, Michigan One, Commercial Bank, and Michigan Class Fund.

Maintenance - Linda Ruwersma to clean the Township Hall, with each worker being responsible for their own office

FOIA Coordinator - Linda Ruwersma

Attorneys - Mika Meyers PLC

Ayes: 7, Tim, Jeremy, Paul, Cindy, Linda, Shayne, and Kristen. Nays: 0. Motion carried.

Treasurer Hanson moved, with a second by Clerk Ruwersma to approve a three-year contract with our present auditing firm, Berthiaume & Company, out of Saginaw for \$8,600.00 for the 2025 audit with an increase of \$300.00 each year thereafter. Another quote came in for a one-year engagement at \$7,500.00 from Siegfried Crandall PC out of Portage. Ayes: 7, Tim, Jeremy, Paul, Cindy, Linda, Shayne, and Kristen. Nays: 0. Motion carried.

Supervisor Lower reported the following: the Sheriff Contract will be up for renewal in 2026; the Board of Review will meet this week at the Township Hall on Tuesday, December 9, at 5:00 pm; there were 242 trash vouchers issued for Pitsch Landfill this year with a total Township cost of \$6,569.53; and that the voucher fee of \$25.00 will be increasing to \$30.00 as of January 1, 2026.

Trustee Johnson moved, with a second by Trustee Becher to approve the Proposed 2026 Fee Schedule with a few changes. Ayes: 7, Tim, Jeremy, Paul, Cindy, Linda, Shayne, and Kristen. Nays: 0. Motion carried.

After the Audience and Board Member Comments, Supervisor Lower adjourned the meeting at approximately 8:10 pm.

Linda J. Ruwersma, CMC
Eureka Charter Township Clerk